

Manheim Downtown Development Group Façade Improvement Program

GRANT APPLICATION

Please complete the following application and attach all appropriate supporting materials to be considered for the Manheim Downtown Development Group Façade Improvement Grant. **Applications are due by the 25th of each month in order to be reviewed during the following Month's MDDG Design Committee Meeting.**

Property Information:

Property Address _____

Property is: _____ in the designated MSM district

(See Yellow Highlighted Area)

Current uses of the property include: _____ Commercial Units _____ Residential (units _____)
_____ Vacant _____ Other _____

Is this an owner occupied property: _____ Y _____ N

Applicant:

Name: _____

Telephone: _____ Fax: _____

E-mail: _____

Applicant is the: _____ Property Owner _____ Commercial Tenant

If Applicant is not the Property Owner, please provide the following information:

Property Owner Name: _____

Address: _____

Telephone: _____ Fax: _____

E-mail: _____

Property Owner Agreement to Proposed Project

If approved for a Commercial Building Improvement Matching Grant by the MDDG Design Committee I, the property owner of the business/property located at the address listed above, agree that the work as proposed will be completed. The property undergoing review at the address listed above is current with all State, County, School District and Local Municipality taxes. I am also current on all applicable municipal utility bills (i.e. sewer, water, trash) related to this property.

Property owner and / or agents agree to hold harmless the MDDG from any claims, suits and / or damages arising out of any completed or partially completed work.

Property Owner Signature

Date

The purpose of the improvements are: (Check One)

To Rehabilitate Property's Façade To Maintain Existing Quality/Appearance

If checked Rehabilitate, please rank the level of visible change to the streetscape:

High Visibility Moderate Visibility Low Visibility

The Total Estimated Cost of your project:

Façade Work Only (eligible for grant): \$ _____

Amounts must only include eligible activities described in the MDDG Façade Guidelines. Amounts must only include work to the MDDG District Street Façade. Corner properties, please refer to façade guidelines. Up to 10% of the grant may be used for design assistance.

Eligible Improvement: Windows Doors Entryway Improvements

ADA Compliance Masonry Work Painting Siding Signage

Awning or Canopy Lighting Woodwork Other

Describe the scope of work of each Eligible Improvement:

1. _____

2. _____

3. _____

Continue on a separate sheet of paper if more space is needed.

Applicant must provide the following documentation for the scope of work outlined above:

- Photographs of current conditions (photos can be hard copy or digital). If digital, e-mail to info@manheimdowntown.org
- Two (2) estimates/quotes from different contractors; Please indicate which contractor you will be using.
- Product samples, color swatches, drawings/renderings, etc. as required to clearly illustrate improvements under consideration.
- Contractors on the project shall submit proof of commercial liability insurance prior to commencement of work naming the MDDG as additional insured.

If you have questions about the application, contact the MDDG office at 717-665-1762.

Please return the completed Grant Application along with all attachments to:

Manheim Downtown Development Group ~ 17 North Main Street ~ Manheim, Pennsylvania 17545